



## Center for the Advancement of Process Technology

### U.S. PARTNER ORDER FORM

These prices are for materials used within the U.S. for U.S. citizens and the following types of organizations:

- a. Educational partners, and
- b. Industry partners operating within the U.S.

Product development is subsidized by federal funding sources; thus, CAPT is able to offer products to U.S. entities at significantly reduced rates. If you are an industry or educational partner operating outside the U.S. OR educating non-U.S. citizens, you must obtain an international license from CAPT.

**1** Please be sure all information is filled in properly. Please allow 14 business days for course set-up or product shipment. You will be billed for the number of individuals on your official 12<sup>th</sup> day class roll or the number of individuals that appear on your WebCT roster, whichever number is higher. The Center will delete all students from WebCT courses two weeks after the class end date.

<b>WEB-BASED COURSES</b>				
Title	Number of Sections	Individuals per Section	Price per Individual (Minimum of 10 per section)	TOTAL
Introduction to Process Technology 2009 Revised Version (29 Modules)			\$50.00	
Safety, Health and Environment 2008 Revised Version (24 Modules)			\$50.00	
Process Technology I – Equipment 2009 Revised Version (20 Modules)			\$50.00	
Process Technology II - Systems (30 Modules)			\$50.00	
Quality 2009 Revised Version (15 Modules)			\$50.00	
Instrumentation I (13 Modules)			\$50.00	
Hosting Fee (Industry)	<b>XXX</b>		\$25.00	
Hosting Fee (Education)	<b>XXX</b>		\$6.25	
			<b>Line A. Sub-Total</b>	<b>\$</b>
			<b>Line B. Set-up Fee (10% of Line A)</b>	
			<b>Line C. Sub-Total (Line A + B)</b>	<b>\$</b>

<b>FACILITATOR GUIDES</b>			
<b>Title</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>TOTAL</b>
Introduction to Process Technology Facilitator Guide (2004)		\$ 75.00	
Safety, Health and Environment Facilitator Guide (2001)		\$ 40.00	
Process Technology I – Equipment Facilitator Guide (2001)		\$ 40.00	
Process Technology II – Systems Facilitator Guide (2001)		\$ 40.00	
Quality Facilitator Guide (2002)		\$ 40.00	
Instrumentation I Facilitator Guide (2002)		\$40.00	
<b>INSTRUCTOR MANUALS</b>			
<b>Title</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>TOTAL</b>
Introduction to Process Technology (2005)		\$250.00	
Safety, Health and Environment (1999)		\$225.00	
Quality (2000)		\$175.00	
Process Technology I – Equipment (2000)		\$200.00	
Process Technology II - Systems (2001)		\$200.00	
Process Technology III - Operations plus Timtene Unit Operating Manual with 3-D Unit on CD (2000)		\$250.00	
Instrumentation (2002)		\$250.00	
Oil and Gas Production I (2003)		\$300.00	
Oil and Gas Production II (2004)		\$300.00	
<b>STUDENT WORKBOOKS (Sold in lots of ten)</b>			
<b>Title</b>	<b>Quantity</b>	<b>Unit Price</b>	<b>TOTAL</b>
Introduction to Process Technology (1999)		\$300.00	
Safety, Health and Environment (1999)		\$300.00	
Quality (2000)		\$200.00	
Process Technology I – Equipment (2000)		\$300.00	
Process Technology II - Systems (2001)		\$300.00	
Process Technology III - Operations plus Timtene Unit Operating Manual (2000)		\$300.00	

**Texas State Sales Tax**  
Residents and organizations in Texas must pay state tax unless a tax exempt certificate is attached.

<b>Line D. Sub-Total</b>	\$
<b>Line E. Shipping &amp; Handling* (15% of Line D)</b>	\$
<b>Line F. Sub-Total (Line D + E)</b>	\$
<b>Line G. Texas State Sales Tax (8.25% of Line F)</b>	\$
<b>TOTAL (Line C + F + G)</b>	\$

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**2**

Please fill in the following information regarding your organization and shipping address.

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City/ State/ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Date Classes Begin: \_\_\_\_\_

Fax: \_\_\_\_\_ Date Classes End: \_\_\_\_\_

Semester  
(If Applicable): \_\_\_\_\_

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**3**

If CAPT is hosting your courses, please tell us about the instructors assigned to teach each section.

**Instructor ①**

Name: \_\_\_\_\_

Course: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

WebCT  
User ID: \_\_\_\_\_

**Instructor ②**

Name: \_\_\_\_\_

Course: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

WebCT  
User ID: \_\_\_\_\_

**Instructor ③**

Name: \_\_\_\_\_

Course: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

WebCT  
User ID: \_\_\_\_\_

**Instructor ④**

Name: \_\_\_\_\_

Course: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

WebCT  
User ID: \_\_\_\_\_

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**4**

Please fill in the following information regarding billing and the method of payment.

Billing Contact: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Billing City/ State/ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**Please Select One:**

Purchase Order Number  
(Attach Purchase Order to Order Form) \_\_\_\_\_

Check Number  
(Payable to the Center for the Advancement of Process Technology) \_\_\_\_\_

Credit Card

① MasterCard or Visa: \_\_\_\_\_

② Card Number: \_\_\_\_\_

③ Expiration Date: \_\_\_\_\_

④ Cardholder Signature: \_\_\_\_\_

⑤ Print Name: \_\_\_\_\_

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**5**

Mail or fax the completed order form to:

**Center for the Advancement of Process Technology**

1200 Amburn Rd  
Texas City, TX 77591

(409) 938-1285 (Fax)

(409) 938-1211, ext. 100 (Phone)

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For additional information, please call (409) 938-1211 Ext. 100 or visit our website at [www.captech.org](http://www.captech.org).

\*For licenses, course prices and shipping rates outside the contiguous U.S. or express orders, contact [atopard@com.edu](mailto:atopard@com.edu).